Valley High School ICAP Requirements

1. WORKFORCE & POSTSECONDARY GOAL
   ▶ What do you want to do after high school? Students must describe their career goals and the postsecondary education they want to pursue to help achieve those career goals.
   ▶ The goal must be updated annually on the ICAP page of each student's College in Colorado (CIC) account.

2. PLAN OF STUDY
   ▶ What classes will you take throughout high school? Students build their 4-year plan of study from recommended courses based on career interests, higher education requirements, and/ or VHS graduation requirements
   ▶ The plan of study must be updated annually on the ICAP page of each student's College in Colorado (CIC) account.

3. COVER LETTER/PERSONAL STATEMENT
   ▶ How will you introduce yourself to potential employers, colleges and scholarship committees? Students must write either a cover letter or a personal statement.
   ▶ The cover letter/personal statement must be uploaded to the ICAP page of each student's CIC account.

4. RESUME
   ▶ What experiences have you had? Do you work, volunteer, or play sports? Students must create a resume to be used for job/college/scholarship applications.
   ▶ The resume must be completed in CIC or uploaded to the ICAP page of each student's CIC account.

5. LETTER OF REFERENCE
   ▶ What will others say about you? Students must get one letter of reference.
   ▶ The letter of reference must be uploaded to the ICAP page of each student's CIC account.

6. MOCK INTERVIEW
   ▶ Get some practice with job, college and scholarship interviews. Students must participate in one mock interview.
   ▶ Student must complete a verification form and upload it to their College in Colorado ICAP page.

7. JOB SHADOW
   ▶ What does someone in your ideal job actually do all day? Students must participate in one job shadow.
   ▶ Student must complete a verification form and upload it to their College in Colorado ICAP page.

8. COMMUNITY SERVICE
   ▶ Students must complete 5 hours of community service.
   ▶ Student must complete a verification form and upload it to their College in Colorado ICAP page.

9. COLLEGE/JOB APPLICATION
   ▶ Students must complete either a college or job application.
   ▶ The application must be completed in CIC or uploaded to the ICAP page of each student's CIC account.

10. SCHOLARSHIP/FINANCIAL AID APPLICATION
   ▶ Need money for college? Students must complete a scholarship or FAFSA application.
   ▶ The application must be completed in CIC or uploaded to the ICAP page of each student's CIC account.

College in Colorado website: www.collegeincolorado.org
To get to your ICAP page:
1. Login to your CIC account
2. Click on the "Your Portfolio" tab
3. Click on "Weld RE-1 ICAP" link