

Valley High School

Dual/Concurrent Enrollment Course Approval Form

Enrollment Responsibilities

Juniors and Seniors at Valley High School may enroll in higher institutions of learning and receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary advanced/enrichment courses that are not offered at Valley High School. (Freshmen and Sophomores may be considered upon request). To ensure that you are aware of the responsibilities and requirements of enrollment in postsecondary coursework in conjunction with VHS, you must read and indicate your understanding of the guidelines below.

Payment of Tuition

The district shall pay the tuition for up to ten (10) credit hours of postsecondary courses per academic term successfully completed by a qualified student and for which the student receives high school credit. A student may enroll in up to ten (10) credit hours of postsecondary courses per academic term. Valley High School will **not** pay for a student to take English 121 (English Composition I) or English 122 (English Composition II), as Valley offers an Advanced Placement english course for seniors that could earn a student college credit.

The institution of higher education may charge additional tuition and/or associated fees to the qualified student or the student's parent/guardian in addition to the tuition paid by the district. Valley High School does not pay for any additional tuition or course fees such as books, materials, lab fees, equipment, student fees, tax, or insurance.

Prior to paying the tuition for any qualified student, the district shall require the student and student's parent/guardian to sign an agreement stating the student must pass the class with a C or better and if the student does not complete the postsecondary course for any reason without the consent of the principal of the high school in which the student is enrolled, the student and/or the student's parent/guardian shall repay the amount of tuition paid by the district on the student's behalf.

Transportation

The district shall not provide or pay for the student's transportation to the institution of higher education. The district will not provide transportation to and from Valley High School other than the regular bus routes. The student assumes all responsibility and liability for transportation and transportation costs.

Requirements

1. Students **must** be off campus during their "Aims Release" period. There are no exceptions.
2. The student must have received approval for their academic plan of study (ICAP), and the courses selected must be consistent with the student's ICAP.
3. The student must complete this course approval form with all required signatures and all required paperwork from the institution of higher education **prior** to course enrollment.
4. ***If the student does not complete the course and/or completes the course with a grade of anything lower than a "C", the student is responsible for reimbursing Valley High School for the tuition paid on the student's behalf and the course tuition will be added back to the student's fees.***
5. The course(s) selected must represent advancement/enrichment learning opportunities.
 - a. MAKE-UP OR REMEDIAL COURSES ARE NOT ELIGIBLE.
6. ***Class grades WILL be factored into the student's GPA at VHS.*** The student may receive Valley High School equivalent credits for courses that are successfully completed with a passing grade as follows:
 - a. 1.0 or 2.0 college credit = 0.25 VHS credit
 - b. 3.0 or 4.0 college credit = 0.5 VHS credit
 - c. 5.0 college credit = 1.0 VHS credit